

Kids Clothing & Toy Sale

Consignor Information

If you are interested in becoming a new consignor please review the following:

PROCEDURES FOR THE SALE:

1. Make sure you have contacted us and been given a consignor number
2. Keep in contact with us to sign up for your volunteer time once registration open.
3. Drop off your items in bins or boxes with your consignor number clearly marked on all of them. You must take your lids with you after you drop off your bins. ****PLEASE NOTE** If you are volunteering on Friday at 4-6pm or 5-7pm please do not drop your bins off until AFTER your volunteer time is complete.
4. Sort your clothes into two categories: Spring/Summer & Fall/Winter. We will only consign clothes according to season.
5. All clothes must be freshly laundered and folded, no rips or stains, preferably sorted by size. It also the unpacking/sorting to go much faster.
6. Each item must be tagged with our tags (downloadable PDF available), clearly stating your consignor number (code), the item, size and price. Having all of these details (description, colour, brand etc.) will assist us if these tags go missing.
7. When pricing, consider what you may pay for the item. If items come back after the sale, you may consider adding a new tag and lowering your price.
8. The tags **MUST** be affixed by safety pins on the outside of the item so the price is easily seen. If the item cannot take a safety pin please use masking tape or put the item in a clear ziploc bag with the safely pin and tag attached.
9. There are many items that display better if they are hung up such as dresses, coats, costumes, jackets etc. If you bring the items in on hangers please note the hangers will not be returned. We have hangers and can hang items.
10. If you are selling multiple items (e.g. 3pc onsie) please use one tag only and indicate on the tag e.g 3pc so the volunteers can be sure it is correct.

Consignors are needed to volunteer for set up, sorting, check out and pack up.

Consignors who volunteer a minimum of 2 hours at the sale will receive 70% of their total sales. Consignors who do not volunteer a minimum of 2 hours at the sale will receive 50% of their total sales.

Volunteer times are arranged on a first come first served basis once the registration email is sent out (usually 6 weeks prior to the sale).

Friday 4-6pm, 5-7pm, 6-8pm

Saturday 8-11am (with a volunteer shop from 7-7:45am), 11-2pm

Cheques will not be issued for amounts less than \$10. This balance will be donated directly to Big Brothers Big Sisters North Durham.

NO CHILDREN PERMITTED DURING CONSIGNOR'S VOLUNTEER TIME.

CONSIGNOR GUIDELINES:

By accepting a code number and consigning in our sale you must have agreed to comply with the following rules. Please read carefully, thank you.

1. Articles that may be consigned are children's clothing, sizes infant to 16, maternity clothes, baby accessories, children's books, electronics, dvds, footwear, sporting equipment, costumes, toys, games, puzzles etc. No cribs, stuffed toys, nursing pillows, or adult clothing permitted.
2. All articles must be tagged prior to drop off and only with the tags issued (or alternate tags with prior written permission from the committee).
3. Use only safety pins (no straight pins)
4. Use only masking tape - no scotch tape, green painters tape or duct tape will be permitted.
5. Use only one tag per item. Articles with more than one piece should be joined with safety pins or other secure method.
6. Pricing must be in multiples of .25 cents. No FREE items will be permitted in the sale.

7. Do not change the price on your tag once it is filled in. If you need to change the price please add a new tags.
8. Sizes are to be recorded using number e.g 6 mos, 2T etc
9. Clothing must be appropriate for season (swimwear is accepted in both sales)
10. All clothing must be freshly laundered and sorted by size
11. All toys and other articles must be clean, in working order and include all pieces
12. Be sure all tags are secured and completed in full. Items lose tags and this assists us in being able to match tags to items.
13. Articles not meeting these standard will not be put on the floor for sale and will be returned to the consignor at pickup.
14. All items must be packed in boxes or bins with your code clearly marked. Garbage bags will not be accepted.
15. Items are to be dropped off Friday between 5-7pm and picked up between 1:30-2pm on Saturday.
16. **** New**** Consignors are no longer permitted in the sale area for pickup until all sorting has been complete. Only once all times have been sorted we will permit consignors to enter and at that time you will be required to sort through your bins to be sure all items are yours prior to exiting. This will help us alleviate the issue of missorted items and bins.
17. Cheques are issued within 6 weeks of the sale. Consignors are charged a \$2 fee which is deducted from the cheque amount to cover the cost to issue and mail the cheque.

If you are in agreement with these terms and wish to become a consignor please email us at kidsclothingandtoysale@gmail.com by confirming your agreement to the terms and provide your full name, mailing address and contact phone number. At that time we will assign you a code to use for the tags.